

# Permission to Take a Graduate Course Overload

## When to Use this Form

This form is for graduate students wishing to take course hours beyond the 15 credit hours standard for a single term.

## Instructions

1. Fill out all fields under the Graduate Students Only section, being sure to do the following:
  - Provide the number of hours beyond the 15 credit hours you intend to take.
  - Provide a justification for taking the number of hours you intend to take as an overload.
  - Provide the NetID for either your major advisor, your graduate program director, or the [Director of Graduate Studies](#) for your program.
2. Electronically sign the form, and submit the form, so that it will be sent to the advisor, graduate program director or Director of Graduate Studies.

Next

# Permission to Take a Graduate Course Overload

**Semester**

\*

**First Name**

\*

**Last Name**

\*

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**Student ID**

\*

**Email**

\*

[Previous](#)

[Next](#)

\* = required field

**Current GPA**

\*  ex: - 999999.99

**Major**

\*

**How many terms have you attempted an overload?**

\*  ex: 9999999999

**Please explain the need to take an overload during the specified term, including total number of hours:**

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Please list the course(s) that you wish to take beyond 15 credit hours:

**Course Title**

**CRN Number**

**Hours**

**Course Title**

**CRN Number**

**Hours**

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**Advisor/Graduate Program Director/Director of Graduate Studies NetID**

\*

[Previous](#)

[Next](#)

# Electronic Signature

Please read the [Disclosure / Consent](#) before you sign your form electronically.

Typing your name exactly as it appears below signifies you are completing this form using an electronic signature. By signing electronically, you are certifying that you have read and understand the Disclosure/Consent and agree to electronically sign. You also agree to receive required disclosures or other communications related to this transaction electronically.

To continue with the electronic signature process, please enter your name and click the "Sign Electronically" button to save your information and submit your electronic signature.

**Don**

**Student**

[Previous](#)

[Sign Electronically](#)

If you would like to opt out of electronic signature, please click the "Opt out and print" link below to save your information and print a local copy for your signature.

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