

Permission to Repeat a Graduate Course

When to Use this Form

This form is for graduate students wishing to repeat a course in which they earned a grade of D or F. The following are the criteria that must be met:

- A graduate student may repeat up to two courses in which they earned a grade of D or F.
- The decision to repeat a course is made between the student and the advisor / major professor.
- Each course may only be repeated once.
- The original and repeat grades will be included in the calculation of the cumulative grade point average (GPA).
- Credit hours will only be counted once towards meeting degree/program requirements.

Programs may prohibit students from repeating courses.

Instructions for Student

1. Fill out all requested fields on the form.
2. Be certain to provide the NetID of your Department Head or Director of Graduate Studies to co-sign your petition. You may look up [Department Head or Director of Graduate Studies](#) NetIDs at the Graduate School website.
3. Electronically sign the form as indicated.
4. Submit the form so that it can be sent to your co-signer and the Graduate School for further processing.

Next

Permission to Repeat a Graduate Course

First Name

*Don

Last Name

*Student

Student ID

*000998999

Email

*dstudent@utk.edu

Course to be Repeated

Course Name/Prefix

*AAAA504 1

Hours

*3

ex: 9999999999

During which term did you take the course the first time?

*Spring 2020 1

What grade did you receive the first time you took the course?

*C

During which term do you plan to retake this course?

*Fall 2021 1

Explain what factors resulted in the previous graduate academic record and how those obstacles will be overcome if allowed to return.

*This is a test justification for this demonstration.

Department Head/Director of Graduate Studies NetID

*

This field is required.

Previous

Next

Electronic Signature

Please read the [Disclosure / Consent](#) before you sign your form electronically.

Typing your name exactly as it appears below signifies you are completing this form using an electronic signature. By signing electronically, you are certifying that you have read and understand the Disclosure/Consent and agree to electronically sign. You also agree to receive required disclosures or other communications related to this transaction electronically.

To continue with the electronic signature process, please enter your name and click the "Sign Electronically" button to save your information and submit your electronic signature.

Don

Student

Previous

Sign Electronically

If you would like to opt out of electronic signature, please click the "Opt out and print" link below to save your information and print a local copy for your signature.

[Opt out and print](#)