
Graduate Restart Program

When to Use this Form

The Graduate Restart Program is intended to assist former University of Tennessee graduate students whose cumulative UT graduate grade point average (GPA) is below a 2.00 to re-enroll in a degree program or graduate certificate program without having to overcome the burden of previous unsatisfactory academic performance. To be eligible for the program, a period of at least 3 years (36 months) must have elapsed since the former student's last enrollment. Students can apply to their previous graduate program, or a different graduate program under the Graduate Restart Program. This form is required as part of the application process for the Graduate Restart program.

Instructions for Student

1. Fill out all fields on the form in the top sections.
2. Adequately answer the three questions listed on this form as part of your Graduate Restart petition. You may use additional pages to complete each question, if needed.
3. Sign the form using an electronic signature (visit the [Graduate School](#) for instructions on this process).
4. Save the form and email it to the department head or director of graduate studies who is supporting your petition.
5. If the department head or director of graduate studies endorses your request, they will need to send it to the Graduate School at gsservices@utk.edu.

Instructions for Department Head or Director of Graduate Studies

1. Review the information on the form provided by the student.
2. Please check the box indicating your acknowledgement and endorsement for the petition and sign the form under Department Head/Director of Graduate Studies.
3. After saving the form, email the form to the Assistant Dean at gsservices@utk.edu with the subject of "Graduate Restart Petition Form". *Note this form will not be acceptable if it comes from any email address other than your UT email account.*

Graduate Restart Program

Name: _____
Last First Middle

Student ID # (if known): _____ **Email:** _____

Major Seeking: _____ **Degree Seeking:** _____
Ex. MS, MA, PhD

Semester Applying: _____
Ex. Fall 2020, Spring 2021

Please answer the following questions as part of your Graduate Restart petition. Please use extra paper to properly answer each question, if needed.

Explain what factors resulted in the previous graduate academic record and how those obstacles will be overcome if allowed to return.

Discuss in detail the plan for academic success (i.e., proper study habits, strong time management, campus resources used, etc.)

Discuss how earning a graduate degree will help meet long-term goals and objectives.

Student Signature: _____ **Date:** _____

Department Head/Director of Graduate Studies: _____ **Date:** _____ **Approve:** Yes No

To be completed by the Graduate School

Approved

Denied

Referred to