Graduation Deadlines
Spring 2019 Graduation
Thesis Programs

Deadlines

Dec. 4  
Submit **Admission to Candidacy** form to the Graduate School.

Dec. 4  
Submit **Graduation Application** online at MyUTK. Non-refundable Graduation fee ($30) will be charged upon submission and must be paid at MyUTK.

Feb. 19  
Submit **draft of thesis** online for preliminary review by Thesis Consultant. Contact thesis@utk.edu for submission instructions.

Apr. 4  
**Defend thesis.**

Apr. 16  
Submit **final thesis** to Trace and have it accepted by 5:00pm. Theses are approved and accepted by Thesis Consultant.

Apr. 16  
Submit **Report of Final Examination/Defense of Thesis (Pass/Fail)** form and **Thesis Approval Form** by 5:00pm to the Graduate School. **Original signatures are required for both forms, and both must be the original paper hard copies (not photocopies).**

Apr. 26  
Verify removal of incompletes and NR grades for graduation with graduation specialist.

---

**Graduate Certificate**

If you are also earning a graduate certificate in spring 2019, be sure to check the Graduate Certificate deadlines.

---

**Second Deadline for Thesis Submission**

**Apr. 26** - Deadline for **application for “Second Deadline”** submitted to gradspec@utk.edu.

**Apr. 26** - **Last day to pass thesis defense.** All other procedures must be successfully completed before final submission of thesis. A new graduation application must be submitted for summer graduation.

**May 16** - **Second Thesis Deadline** for students who cannot meet the regular spring deadline dates. If the thesis, approval sheet, and pass/fail form are submitted and accepted by 5:00pm on this date, you may graduate summer 2019, but will not be required to register for thesis credit in summer 2019.

---

**Financial Obligations**

All financial obligations with the University of Tennessee must be paid before a diploma or transcript is issued.

---

For information concerning diplomas and transcripts, please contact the Office of the University Registrar at registrar@utk.edu or 865-974-2101.

For information about graduation steps, thesis and dissertation workshops and graduation forms, visit the Graduate School at gradschool.utk.edu.