Graduate Student Assistant Position Announcement

Honors Leadership Program

The Honors and Scholars Program is looking for a graduate student to assist with the Honors Leadership Program. This is one of two new programs which launched in the Fall of 2017. The Honors Leadership Program is an opportunity for undergraduate students to engage in holistic leadership development through a four-year cohort model program. Students selected for the HLP will earn an Honors Leadership Studies Minor through the the Educational Leadership and Policy Studies Department and the Center for Leadership and Service. In addition to completing the Honors Leadership Studies Minor, students in the HLP will also complete co-curricular leadership experiences to compliment their curricular studies. The HLP culminates with students applying their leadership knowledge and skills in a final capstone experience.

GSA Responsibilities

• Coordinating communications for the HLP, including but not limited to weekly updates, workshop flyers, and the HLP Tumblr
• Facilitating leadership development workshops
• Developing programing for the Honors Leadership students
• Assisting with curriculum development, assessment, and semesterly reviews of student progress
• Honors advising
• Other duties as assigned

Required Qualifications

• Must be enrolled in a graduate program at the University of Tennessee by the spring semester of 2018
• Strong written & oral communication skills
• Commitment to supporting student success

Preferred Qualifications

• Experience with leadership development on a college campus (personal undergraduate experience included)
• Previous experience working with undergraduate college students

Additional Information

This is a spring semester position with a salary of $15/hour for 20 hours a week. Please note this is no tuition waiver with this position. There is the potential to extend this assistantship beyond the spring semester.

Anticipated Start Date: January 22, 2018

Interested students should submit a resume and cover letter to the Honors Leadership Program Assistant Director, Meghan Perez (mperez10@utk.edu), by January 17th.