

Student/Faculty Research Award

About this Award

The Student/Faculty Research Awards are awards to be used to advance the work for both faculty and graduate students. Every award requires a Student PI and a Faculty PI. The benefit to both should be evident in the proposal. Graduate students in those disciplines (e.g., arts, humanities, and social sciences), which traditionally do not conduct collaborative work, and/or do not expect to publish jointly with a faculty member are also eligible to apply. Such applications must show that the student's proposal is approved by a faculty member and under the faculty member's direct supervision. This mechanism is intended to help support student research/scholarship/creative activity; give students experience writing grants; and foster the mentoring relationship between faculty and graduate students.

Grants up to \$5000 will be awarded to student/faculty pairs who submit proposals for funds to support research or creative projects. The funds may be used to purchase supplies needed for research; for travel to work in other laboratories, libraries, or archives; for specialized training or in a variety of other ways, so long as the outcome will be the professional development of the graduate students and the advancement of an identified research/creative agenda of both the student and faculty member. Special consideration will be given to students and faculty who do not have current, or recent, institutional support for their research.

If conducting research with human subjects, PLEASE consider incentives other than gift cards, since Fiscal Policy requires that names be reported when gift cards are distributed. Student/Faculty Research funds will not be used in support of travel to meetings or for purposes of scholarly presentation. Nor will Student/Faculty funds cannot be used for faculty or graduate student salaries, overhead, or publications fees. All compliance requirements (e.g., IRB, IACUC, IBC) must be followed in order to be eligible for these funds.

Evaluation

A Subcommittee of the Graduate Council, along with the Vice Provost and Dean of the Graduate School and a representative from the Office of Research and Engagement, will evaluate proposals and make awards.

Refer to page two for detailed proposal instructions.

Proposal Instructions

Each proposal should be sent for review and evaluation by the department head. The deadline for proposals to be received in the Graduate School is October 1, 2018 by 5:00 p.m.

Each proposal must include the following arranged in the order shown. These requirements will form the basis for the proposal evaluation.

1. cover sheet (2 pages)
2. a narrative of **no more than 1000 words** (excluding references) describing the proposal

This **should be written for an educated, non-specialist audience and must include a clear explanation of methodology and expected outcomes**. The narrative must clearly illustrate the collaboration between the student PI and the faculty PI.

3. a statement of how the project will advance the professional development of the student PI (**250 words or fewer**)
4. a statement of how the project is related to the faculty PI's expertise and research agenda (**250 words or fewer**)

If the faculty PI has extramural funding, please address the **independent nature of this work** from funded work.

5. an itemized budget for the amount requested

Requests should be for amounts between \$1,000 and \$5,000. Be sure to indicate a projected timeline for the use of the funds.

6. if applicable, documentation of an invitation or host institution support
7. CV of the faculty PI (5-page limit) and graduate student PI (2-page limit)
8. endorsement letter from the department head

These materials should be submitted to Catherine Cox either by email (**cathcox@utk.edu**), by mail, or in person.

Student/Faculty Research Award Cover Sheet

Be certain to complete both pages of the cover sheet and submit it as the first item of your proposal.

Faculty Principal Investigator

Name: _____
Last *First* *Middle*

E-mail: _____ **Phone:** _____ **Personnel #:** _____

Rank: _____ **Department:** _____

Student Principal Investigator

Name: _____
Last *First* *Middle*

E-mail: _____ **Phone:** _____ **Student ID #:** _____

Major: _____ **Department:** _____

If the Faculty PI is not the student's major professor, the approval of the major professor is required:

Name of Major Professor: _____ Yes, Major Professor Approves the Proposal

Proposal

Title:

Project Beginning Date: _____ **Project Ending Date:** _____

Amount Requested: _____ **Dept. Cost Center:** _____

Departmental Contact: _____ **Phone:** _____

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Be certain to complete both pages of the cover sheet and submit it as the first item of your proposal.

Current Support

List current support held by student and faculty from other university or external sources.

Source	Title	Amount Awarded

External Funding Proposals

List proposals under consideration by other university or external funding sources.

Source	Title	Amount Requested

Previous Student/Faculty Research Awards

List previous support through the Student/Faculty Research Awards or Professional Development Awards.

Student PI/Faculty PI	Title	Amount Awarded