

Graduation Deadlines

Spring 2017 Graduation

Doctoral Programs

Deadlines

- Dec. 1** Submit **Doctoral Committee Appointment** form (paper) to the Graduate School.
- Dec. 1** Submit **Admission to Candidacy** form to the Graduate School, if first semester to apply.
- Dec. 1** Submit **Graduation Application** online at MyUTK. Non-refundable Graduation fee (\$75) will be charged upon submission and must be paid at MyUTK.
- Feb. 24** Submit **draft of dissertation** online for preliminary review by Dissertation Consultant. Contact thesis@utk.edu for submission instructions.
- Mar. 31** Submit **Scheduling of Defense of Dissertation form** to the Graduate School at least one week before your defense.
- Apr. 7** Defend dissertation.
- Apr. 19** Submit **final dissertation** to Trace and have it accepted by 5:00pm. Dissertations are approved and accepted by Dissertation Consultant. Survey of Earned Doctorates certificate of completion must also be submitted by this date.
- Apr. 19** Submit **Report of Final Examination (Pass/Fail)** form and **Dissertation Approval Form** by 5:00pm to the Graduate School. *Original signatures are required for both forms, and both must be the original paper hard copies (not photocopies).*
- Apr. 28** Verify removal of incompletes and NR grades for graduation with graduation specialist.

Diplomas will be mailed to the student's address as submitted on MyUTK Graduation Application. Send address changes to Registrar's Office.

For information about graduation steps, thesis and dissertation workshops and graduation forms, visit the Graduate School at <http://gradschool.utk.edu>.

Second Deadline for Dissertation Submission

Apr. 28 - Last day to submit Second Deadline application.

Apr. 28 - Last day to pass dissertation defense. Scheduling of defense and all other procedures listed must be successfully completed before this date. A new graduation application must be submitted for Summer Graduation.

May 19 - Second Dissertation Deadline for students who cannot meet the regular Spring deadline dates. If the dissertation, approval sheet, and pass/fail form are submitted *and* accepted by 5:00pm on this date, you may graduate Summer 2017, but will not be required to register for dissertation credit in Summer 2017.

Financial Obligations

All financial obligations with the University of Tennessee (e.g. graduation fee, library or traffic fines, rent, phone bills) must be paid before a diploma or transcript is issued. The university is authorized to withhold a student's diploma and transcript for any fees owed and reported by a department of the University at the time of graduation. If a financial obligation has been cleared by a late payment, it is recommended that receipts be kept.