

Graduate Research Assistantship

Qualifications: Current enrollment in a graduate program in the University of Tennessee College of Education, Health, and Human Sciences or School of Communication Studies is required. Preference is given to in-state students and students pursuing a career in public health, health communications or health care administration. Applicant must present evidence of strong oral and written communication and organizational skills. He or she should have a desire to learn and develop as a professional member in a team environment. Ability to take initiative and work on developing and implementing research projects required. Preference will be given to those with Spanish language skill.

Position Duties: This position will work in the Health Information Center with University of Tennessee Graduate School of Medicine faculty librarians on health literacy initiatives at the University of Tennessee Medical Center. The duties are described below

- Gain familiarity with the Health Literacy Evaluation of Hospitals and Health Centers
- Assist with health literacy (HL) research initiative implementation
- Organize contacts and schedule for volunteers working on the health literacy research initiative
- Gain working knowledge of the concept of and science behind health literacy
- Develop skills in evaluating patient education materials for readability using SAM, SMOG and other readability tools. Apply knowledge to evaluating patient education material
- Create data plan in concert with HL research initiative study team
- Manage data from the HL research initiative assessments
- Draft administrative reports on the results of the HL research initiative assessment
- Contribute to scholarly publications and presentations on HL research initiative
- Prepare and teach classes for health care providers on the topic of health literacy
- Work with librarians on special projects
- Other duties as assigned.

Schedule: This is a 12 month appointment and requires a 20 hour per week time commitment. Hours are variable and will be determined based on staffing needs and student's class schedule. Evening and/or weekend shifts may be required.

Pay: Remuneration will include: a stipend of \$1,000.00 per month, full tuition waiver for each semester employed, and graduate student health insurance.

Applicant Requirements - Drug & tuberculosis screening upon hiring, orientation

To apply: Email resume, a statement of interest, and names and contact information for 3 references to Sandy Oelschlegel, Library Director, soelschl@utmck.edu, 865-305-6615.

Applications are preferred by **June 1st for fall semester students**