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# Revised Admission to Candidacy

## Doctoral Degree

### When to Use this Form

Use this form when you have submitted your admission to candidacy to a Doctorate degree, but need to revise your candidacy by adding or removing courses.

### Instructions for Student

1. Fill out the Student section of the form, using as many Add Course or Delete Course fields as necessary.
2. There are two options for signing the form:
  - If you want to use electronic signatures, use Adobe Acrobat Reader to apply your signature (visit the [Graduate School Website](#) for full instructions on this process), and then email the signed form to your major professor, who will complete the process.
  - If you want to use physical signatures, print the filled out form and sign it. Then deliver the signed form to your major professor, who will complete the process.

### Instructions for Major Professor

1. Please review and verify the information provided by the student.
2. Please indicate your approval of the changes by printing your name and signing this form. There are two methods for signing the form:
  - If the student has applied an electronic signature and emailed it to you, you may sign the form electronically, and then email the signed PDF to the Graduate School at **gradspec@utk.edu (this email must come from the email of the major professor)**
  - If the student has signed the form physically, you will need to sign it with a pen. Deliver the form to the Graduate School by either:
    - sending the form by mail to the Graduate School
    - delivering the form in person to the Graduate School

**At this time, the Graduate School cannot accept scanned copies of this form.**

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## Doctoral Degree

### Student

Name: \_\_\_\_\_  
*Last* *First* *Middle*

Student ID #: \_\_\_\_\_ Email: \_\_\_\_\_

Campus (Choose One):  Knoxville (on-campus)  Distance Education (online only)  Nashville  UTSI

### Add the Following Courses

Year/Term	Course Name Prefix	Course #	Course Title	Hours	Grade
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

### Delete the Following Courses

Year/Term	Course Name Prefix	Course #	Course Title	Hours	Grade
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

### Major Professor

\_\_\_\_\_  
Major Professor (Print)

\_\_\_\_\_  
Major Professor (Signature)

\_\_\_\_\_  
Department

\_\_\_\_\_  
Date

**To be completed by the Graduate School**

\_\_\_\_\_  
Approval Date