
Revised Admission to Candidacy

Masters/EdS (Course-Only, No Comprehensive Exams)

When to Use this Form

Use this form when you have submitted your admission to candidacy to a Master's or Specialist in Education degree program that is course-only with no comprehensive exam, but need to revise your candidacy by adding to or removing classes from your candidacy.

Instructions

1. Fill out all fields on the form, using any of the add or remove fields, as necessary.
2. You will need to get your own signature, the signature of your major professor or advisor, and signature of the Director of Graduate Studies for your program. To use electronic signatures, use Adobe Acrobat Reader to apply your signature and then send to each person in turn (*do not send to all signees at the same time*) to have them apply their electronic signature and return it to you (visit the [Graduate School Website](#) for full instructions on this process). If you are unable to collect electronic signatures, your signers can sign/type/stamp the form, but the completed form must be submitted to the Graduate School by the department (no student submissions will be accepted).
3. Email the form to your major professor or departmental administrative assistant so that they can email it on your behalf to **gradspec@utk.edu**. The completed form *cannot* be accepted by the Graduate School if it is sent from a student email account; it must be sent from the email of a departmental representative.

Revised Admission to Candidacy Masters/EdS

Name: _____
Last *First* *Middle*

Student ID #: _____ Email: _____

Major: _____ Degree: _____ Concentration: _____

Campus (Choose One): Knoxville (on-campus) Distance Education (online only) Nashville UTSI

Add the Following Courses

| Year/Term | Course Name Prefix | Course # | Course Title | Hours | Grade |
|-----------|--------------------|----------|--------------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |

Delete the Following Courses

| Year/Term | Course Name Prefix | Course # | Course Title | Hours | Grade |
|-----------|--------------------|----------|--------------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |

Student Signature (signing name above implies all information provided is true)

Major Professor or Advisor Signature

Director of Graduate Studies Signature