



# Graduation Deadlines

## Summer 2017 Graduation Thesis Programs

### Deadlines

- Apr. 28** Submit **Admission to Candidacy** form to the Graduate School.
- Apr. 28** Submit **Graduation Application** online at MyUTK. Non-refundable Graduation fee (\$30) will be charged upon submission and must be paid at MyUTK.
- Jun. 15** Submit **draft of thesis** online for preliminary review by Thesis Consultant. Contact [thesis@utk.edu](mailto:thesis@utk.edu) for submission instructions.
- Jul. 13** **Defend thesis.**
- Jul. 27** Submit **final thesis** to Trace and have it accepted by 5:00 p.m. Theses are approved and accepted by Thesis Consultant.
- Jul. 27** Submit **Report of Final Examination/Defense of Thesis (Pass/Fail)** form and **Thesis Approval Form** by 5:00 p.m. to the Graduate School. *Original signatures are required for both forms, and both must be the original paper hard copies (not photocopies).*
- Aug. 11** Verify removal of incompletes and NR grades for graduation with graduation specialist.

For information concerning diplomas and transcripts, please contact the Office of the University Registrar at [registrar@utk.edu](mailto:registrar@utk.edu) or 865-974-2101.

**For information about graduation steps, thesis and dissertation workshops and graduation forms, visit the Graduate School at [gradschool.utk.edu](http://gradschool.utk.edu).**

### Second Deadline for Thesis Submission

**Aug. 11** - Deadline for **application for "Second Deadline"** submitted to [gradspec@utk.edu](mailto:gradspec@utk.edu).

**Aug. 11 - Last day to pass thesis defense.** All other procedures must be successfully completed before final submission of thesis. A new graduation application must be submitted for Fall Graduation.

**Aug. 17 - Second Thesis Deadline** for students who cannot meet the regular Summer deadline dates. If the thesis, approval sheet, and pass/fail form are submitted and accepted by 5:00 p.m. on this date, you may graduate Fall 2017, but will not be required to register for thesis credit in Fall 2017.

### Financial Obligations

All financial obligations with the University of Tennessee (e.g. graduation fee, library or traffic fines, rent, phone bills) must be paid before a diploma or transcript is issued. The university is authorized to withhold a student's diploma and transcript for any fees owed and reported by a department of the University at the time of graduation. If a financial obligation has been cleared by a late payment, it is recommended that receipts be kept.