

# Graduation Deadlines

## Summer 2017 Graduation

### Non-Thesis Programs

## Deadlines

- Apr. 28** Submit **Admission to Candidacy** form to the Graduate School.
- Apr. 28** Submit **Graduation Application** online at MyUTK. Non-refundable Graduation fee (\$30 for Master's and \$45 for EDS) will be charged upon submission and must be paid at My UTK.
- Jul. 13** **Take final examination** (pay exam fee if not registered for classes this term).
- Jul. 27** Submit **Report of Final Examination (Pass/Fail)** form by 5:00 p.m. to the Graduate School. *Original signatures are required for this form, and must be the original paper hard copy (not a photocopy).*
- Aug. 11** **Verify removal of incompletes and NR grades** for graduation with graduation specialist.

## Financial Obligations

All financial obligations with the University of Tennessee (e.g. graduation fee, library or traffic fines, rent, phone bills) must be paid before a diploma or transcript is issued. The university is authorized to withhold a student's diploma and transcript for any fees owed and reported by a department of the University at the time of graduation. If a financial obligation has been cleared by a late payment, it is recommended that receipts be kept.

For information concerning diplomas and transcripts, please contact the Office of the University Registrar at registrar@utk.edu or 865-974-2101.

**For information about graduation steps, thesis and dissertation workshops and graduation forms, visit the Graduate School at [gradschool.utk.edu](http://gradschool.utk.edu).**

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