

Graduation Deadlines

Spring 2017 Graduation

Thesis Programs

Deadlines

- Dec. 1** Submit **Admission to Candidacy** form to the Graduate School.
- Dec. 1** Submit **Graduation Application** online at MyUTK. Non-refundable Graduation fee (\$30) will be charged upon submission and must be paid at MyUTK.
- Feb. 24** Submit **draft of thesis** online for preliminary review by Thesis Consultant. Contact thesis@utk.edu for submission instructions.
- Apr. 7** **Defend thesis.**
- Apr. 19** Submit **final thesis** to Trace and have it accepted by 5:00pm. Theses are approved and accepted by Thesis Consultant.
- Apr. 19** Submit **Report of Final Examination/Defense of Thesis (Pass/Fail)** form and **Thesis Approval Form** by 5:00pm to the Graduate School. *Original signatures are required for both forms, and both must be the original paper hard copies (not photocopies).*
- Apr. 28** Verify removal of incompletes and NR grades for graduation with graduation specialist.

For information concerning diplomas and transcripts, please contact the Office of the University Registrar at registrar@utk.edu or 865-974-2101.

For information about graduation steps, thesis and dissertation workshops and graduation forms, visit the Graduate School at <http://gradschool.utk.edu>.

Second Deadline for Thesis Submission

Apr. 28 - Deadline for **application for "Second Deadline"** submitted to gradschool@utk.edu.

Apr. 28 - Last day to pass thesis defense. All other procedures must be successfully completed before final submission of thesis. A new graduation application must be submitted for Summer Graduation.

May 19 - Second Thesis Deadline for students who cannot meet the regular Spring deadline dates. If the thesis, approval sheet, and pass/fail form are submitted and accepted by 5:00pm on this date, you may graduate Summer 2017, but will not be required to register for thesis credit in Summer 2017.

Financial Obligations

All financial obligations with the University of Tennessee (e.g. graduation fee, library or traffic fines, rent, phone bills) must be paid before a diploma or transcript is issued. The university is authorized to withhold a student's diploma and transcript for any fees owed and reported by a department of the University at the time of graduation. If a financial obligation has been cleared by a late payment, it is recommended that receipts be kept.