Graduation Deadlines
Spring 2016 Graduation
Non-Thesis Programs

Deadlines

Dec. 1  Submit Admission to Candidacy form to the Graduate School.

Dec. 1  Submit Graduation Application online at MyUTK. Non-refundable Graduation fee ($30 for Master’s and $45 for EDS) will be charged upon submission and must be paid at My UTK.

Apr. 7  Take final examination (pay exam fee if not registered for classes this term). Note: The final examination must be scheduled through the department by March 31.

Apr. 21  Submit Report of Final Examination (Pass/Fail) form by 5:00pm to the Graduate School. Original signatures are required for both forms, and both must be the original paper hard copies (not photocopies).

Apr. 29  Verify removal of incompletes and NR grades for graduation with graduation specialist.

Financial Obligations

All financial obligations with the University of Tennessee (e.g., graduation fee, library or traffic fines, rent, phone bills) must be paid before a diploma or transcript is issued. The university is authorized to withhold a student’s diploma and transcript for any fees owed and reported by a department of the University at the time of graduation. If a financial obligation has been cleared by a late payment, it is recommended that receipts be kept.

For information concerning diplomas and transcripts, please contact the Office of the University Registrar at registrar@utk.edu or 865-974-2101.

For information about graduation steps, thesis and dissertation workshops and graduation forms, visit the Graduate School at http://gradschool.utk.edu.