

The draft for the Graduate Handbooks template was presented. Instructions will be given to the departments and graduate directors. Information in the handbook will supplement the Graduate Catalog with information that is pertinent to the particular program. Office of Financial Aid and Scholarship, Library, OIT and housing information will be added to the template. An electronic version of the draft and introduction will be sent to the Graduate Deans' Group via email.

Graduate Teaching Assistant/Associate Orientation took place on August 13. There were over 300 students in attendance.

Registration for the Fall Best Practices in Teaching program is underway. Please encourage your graduate directors to promote participation.

The Graduate School has hired Kris Bronstad as the Thesis/Dissertation Consultant. She has experience in teaching (College of Communication), archiving, editing, and publishing.

The next Graduate Deans' Group meeting will be October 1 at 2:00 p.m. in the Graduate School Conference Room (111A Student Services Building).

With no further business, the meeting was adjourned at 3:30 p.m.

Respectfully Submitted,
Gay Henegar
Secretary to Graduate Deans' Group